



# Howe Police Department

700 W. Haning Street - PO Box 518 - Howe, Texas 75459 - 903-532-9971

March 31, 2024

MEMORANDUM FOR MONTE WALKER, CITY ADMINISTRATOR

**SUBJECT: March 31, 2024 MONTHLY REPORT**

The police department answered 128 calls for service, generated 5 reports, made no arrests, issued 15 citations, and responded to 4 motor vehicle crashes.

As you are aware, Administrative Assistant Tammy Grisolia has been handling the duties of the municipal court clerk since August 2023. This month, she began training Mrs. Julia McLaughlin, the newly hired municipal court clerk. Ms. Grisolia reports that Mrs. McLaughlin is performing satisfactorily in her training and that her demeanor and work-ethic has been outstanding.

Officer Daniel Starkey is in his final phase of field training and is performing satisfactorily.

Respectfully,

A handwritten signature in black ink that reads "Carl Hudman". The signature is written in a cursive style with a long horizontal flourish at the end.

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Carl Hudman, Chief of Police



## Howe Fire Rescue Departmental Report

For the month of March Howe Fire Rescue had 45 calls for service with these calls being EMS calls, Fire calls, MVAs, and miscellaneous calls being false alarms. Howe Fire Rescue had a great open house on April 1<sup>st</sup>, thank you for all that attended.

EMS has had a great start that started April 1 at 0800 am. Howe Fire Rescue has had 3 more Paramedics graduate and passed their Paramedic certification. Howe Fire Rescue has received another grant for \$10,000 for training aids. Thank you for all that you do.

## **CODE ENFORCEMENT REPORT – March 2024**

**Code Enforcement report for March 2024.**

**The following actions were taken:**

**0 Invoices were sent.**

**0 Invoices were paid in full.**

**2 Courtesy letter for code violations was mailed.**

**0 General letter was mailed.**

**0 Violation letters for code violations were mailed.**

**0 Doors were tagged for code violations.**

**0 Verbal warnings were given for code violations.**

**11 Code violations/interactions were made and/or corrected via phone calls.**

**11 Code violations/interactions were made and/or corrected via email.**

**5 In-person meetings were held to correct code violations.**

**1 Permits were signed off and completed.**

**There were 3 F.O.I.A. requests submitted and completed for March.**

**2 Permit was transferred to the Bureau Veritas.**

**2 Continued Education Classes were attended and completed.**

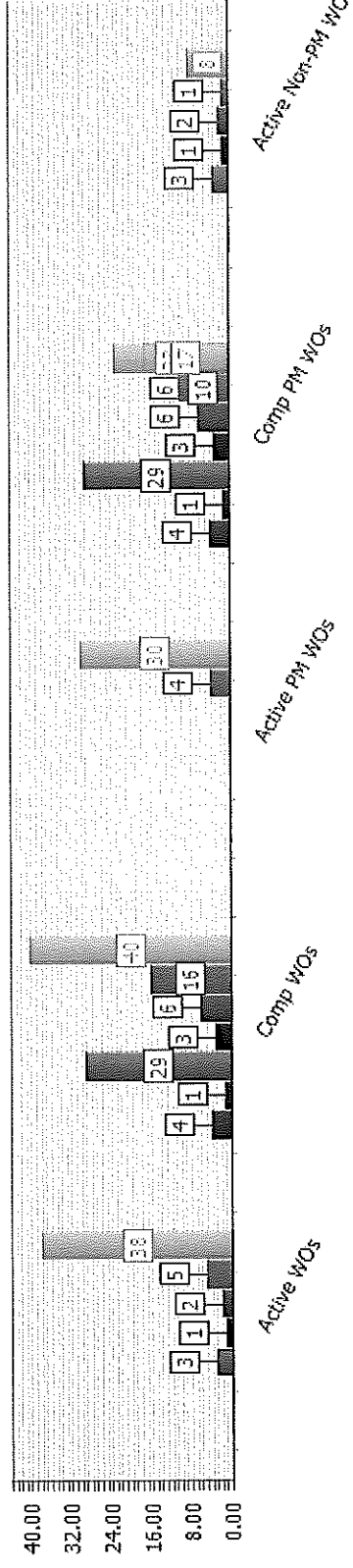
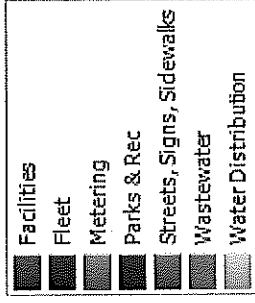
**These actions totaled: 37**

**\*\*\*\* Temperatures are warming up so make sure that all outdoor pets have adequate shelter, food, and plenty of water. It is also time to start patrolling your yard for anything that can collect water and create a breeding ground for mosquitos. \*\*\*\***

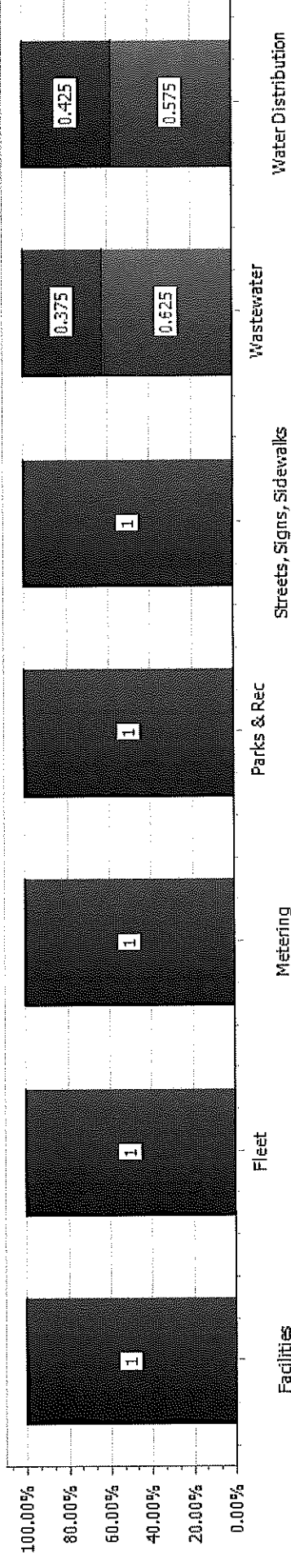
<b>Location</b>	<b>Notes</b>	<b>Code</b>
Mar 28, 2024 3:38 PM 116 e haning st	Responded to a stray dog on Mayo St. While in route the caller called back and stated the owner had picked the dog up.	Animal Control
Mar 25, 2024 2:45 PM 116 e haning st	Patrolled city focusing on stray animals.	Animal Control
Mar 22, 2024 10:54 AM 209 king	Responded to a call regarding to a contained dog at this location. Caller called back and stated the dog escaped and she doesn't know where it went.	Animal Control
Mar 19, 2024 1:36 PM 116 e haning st	Patrolled city focusing on stray animals.	Animal Control
Mar 13, 2024 11:36 AM 1038 swanner dr	Responded to a contained dog at this address. Dog was picked up and placed into the shelter.	Animal Control
Mar 11, 2024 1:19 PM 116 e haning st	Patrolled city focusing on stray animals.	Animal Control
Mar 8, 2024 3:13 PM 116 e haning st	Patrolled city focusing on stray animals.	Animal Control
Mar 6, 2024 3:45 PM 1533 limbercreek	Responded to a barking dog complaint at this address. Upon arrival no dogs were barking.	Animal Control

# Site Comparison

Date Printed: 04/12/2024



PM vs Non-PM Comp. WOs



Site	Region	Active WOs	Comp WOs	Active PM WOs	Comp PM WOs	Active Non-PM WOs	Comp Non-PM WOs	WO Cost \$	WO Hours	Avg Cost \$	Avg Hours
Facilities	City of Howe	0	4	0	0	4	4	240.55	9.43	60.14	2.36
Fleet	City of Howe	0	1	0	0	1	1	100.88	4.00	100.88	4.00
Metering	City of Howe	3	29	0	0	29	29	916.01	67.45	28.63	2.11
Parks & Rec	City of Howe	1	3	0	0	3	3	1211.25	28.91	302.81	7.23
Streets, Signs, Sidewalks	City of Howe	2	6	0	0	6	6	368.36	20.22	46.04	2.53
Wastewater	City of Howe	5	16	10	1	6	6	1307.28	63.53	62.25	3.03
Water Distribution	City of Howe	38	40	23	8	17	17	2811.27	157.92	36.04	2.02

Report Parameters

Filter:

Search:

Advanced Filters: [Assigned] Between '03/01/2024' And '03/31/2024'

# Site Comparison

Date Printed: 04/12/2024

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Site	Region	Active WOs	Comp WOs	Active PM WOs	Comp PM WOs	Active Non-PM WOs	Comp Non-PM WOs	WO Cost.\$	WO Hours	Avg Cost.\$	Avg Hours
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Tags:

# Summary

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Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(\$)
WO000062	Completed	Non-PM	Medium	Reactive Maintenance	Water Quality Complaint	Water Distribution			Chris Bristow	03/08/2024		03/08/2024	0.00	0.00
WO000063	Completed	Non-PM	Medium	Reactive Maintenance	General Maintenance	Facilities			Chris Bristow	03/08/2024		03/18/2024	0.00	0.09
WO000066	Completed	Non-PM	Medium	Reactive Maintenance	Water Distribution				Chris Bristow	03/11/2024		03/18/2024	0.00	2.03
WO000067	Completed	Non-PM	High	Reactive Maintenance	Sewer Investigation	Wastewater			Chris Bristow	03/11/2024		03/11/2024	113.49	6.00
WO000069	Completed	Non-PM	Medium	Reactive Maintenance	Full Meter Install	Metering			Michael Phillips	03/11/2024		03/11/2024	25.50	3.00
WO000070	Completed	Non-PM	Medium	Reactive Maintenance	Water Connection	Water Distribution			Michael Phillips	03/06/2024		03/11/2024	316.65	28.00
0000000071	Completed	Non-PM	Medium	New Construction	Tap Installation	Wastewater			Michael Phillips	03/12/2024		03/18/2024	211.10	18.00
WO000074	Completed	Non-PM	Medium	Reactive Maintenance	Connect	Metering			Blake Hamner	03/13/2024		03/18/2024	2.99	0.35
WO000075	Completed	Non-PM	Medium	Reactive Maintenance	Sidewalk Repair	Streets, Signs, Sidewalks			Chris Bristow	03/13/2024		03/13/2024	4.60	0.14
WO000095	Completed	Non-PM	Medium	Reactive Maintenance	Meter Readings	Metering			Corey Bostock	03/18/2024		03/20/2024	337.92	38.78
WO000096	Completed	Non-PM	Medium	Reactive Maintenance	Meter Readings	Metering			Chris Bristow	03/18/2024		03/18/2024	230.38	9.00
WO000097	Completed	Non-PM	Medium	New Construction	Tap Installation	Water Distribution			Corey Bostock	03/18/2024		03/18/2024	300.36	16.00
WO000101	Completed	Non-PM	Critical	Reactive Maintenance	Connect	Metering			Chris Bristow	03/18/2024		03/18/2024	69.19	2.50
WO000107	Completed	Non-PM	Critical	Reactive Maintenance	Wells	Water Distribution			Chris Bristow	03/19/2024		03/20/2024	157.48	4.25
WO000111	Completed	Non-PM	Medium	Reactive Maintenance	Installation	Facilities		Fire Department	Chris Bristow	03/20/2024		03/20/2024	41.74	2.00
WO000115	Completed	Non-PM	Critical	Preventive Maintenance	Other	Water Distribution			Michael Phillips	03/21/2024		03/21/2024	276.00	13.33
0000000119	Completed	Non-PM	Medium	Reactive Maintenance	Lift Station Repair	Wastewater	Pump 1	Mayo	Blake Hamner	03/22/2024		03/26/2024	584.22	17.66
WO000135	Completed	Non-PM	Medium	New Construction	St. Signage Install	Streets, Signs, Sidewalks			Chris Bristow	03/25/2024		03/25/2024	88.95	4.23
WO000139	Completed	Non-PM	Medium	Inspections	LCRR Classification	Water Distribution			Chris Bristow	03/26/2024		04/01/2024	188.34	11.08
WO000140	Completed	Non-PM	Medium	Meetings	Office/Reporting/Meeting	Water Distribution			Chris Bristow	03/26/2024		03/26/2024	24.25	1.00



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Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost.\$	Hour(s)
WO000147	Completed	Non-PM	Medium	Reactive Maintenance	Connect	Metering			Chris Bristow	03/27/2024	03/05/2024	03/27/2024	3.32	0.20
000000148	Completed	Non-PM	Medium	Inspections	Sewer CCTV	Wastewater			Chris Bristow	03/27/2024	03/11/2024	03/27/2024	51.90	2.14
WO000150	Completed	Non-PM	Medium	Meetings	Office/Reporting/Meeting	Metering			Chris Bristow	03/27/2024	03/14/2024	03/27/2024	27.16	1.12
WO000151	Completed	Non-PM	Medium	Reactive Maintenance	Replace Meter Box/Lid	Metering			Chris Bristow	03/27/2024	03/05/2024	03/27/2024	20.63	1.00
WO000046	Completed	Non-PM	Medium	Reactive Maintenance	Connect	Metering			Chris Bristow	03/05/2024	03/05/2024	03/05/2024	0.00	0.04
WO000064	Completed	Non-PM	Medium		Water Quality Complaint	Water Distribution			Chris Bristow	03/11/2024	03/11/2024	03/11/2024	0.00	0.00
WO000077	Completed	Non-PM	High		Disconnect	Metering			Chris Bristow	03/14/2024	03/14/2024	03/14/2024	20.93	0.83
WO000078	Completed	Non-PM	High		Connect	Metering			Chris Bristow	03/14/2024	03/14/2024	03/14/2024	3.58	0.14
WO000072	Completed	Non-PM	High	New Construction	Utility Locates (811)	Water Distribution			Chris Bristow	03/13/2024	03/15/2024	03/15/2024	14.53	0.44
WO000083	Completed	Non-PM	High		Connect	Metering			Corbin Lemley	03/15/2024	03/15/2024	03/15/2024	10.11	1.19
WO000068	Completed	Non-PM	Medium		Disconnect	Metering			Corbin Lemley	03/11/2024	03/15/2024	03/18/2024	4.93	0.29
WO000080	Completed	PM	Critical	Preventive Maintenance	Wells	Water Distribution			Chris Bristow	03/15/2024	03/16/2024	03/15/2024	45.90	2.70
0000000081	Completed	PM	Critical	Preventive Maintenance	Lift Station Cleaning	Wastewater	Flume	Flume	Corey Bostock	03/15/2024	03/16/2024	03/15/2024	8.50	1.00
0000000082	Completed	PM	Critical	Preventive Maintenance	Lift Station Cleaning	Wastewater		Patterson	Chris Bristow	03/15/2024	03/16/2024	03/15/2024	17.00	2.00
WO000085	Completed	PM	Critical	Preventive Maintenance	Wells	Water Distribution			Chris Bristow	03/16/2024	03/17/2024	03/16/2024	0.00	2.30
WO000092	Completed	Non-PM	Critical	Preventive Maintenance	Water Sampling	Water Distribution			Chris Bristow	03/18/2024	03/18/2024	03/18/2024	0.00	1.00
WO000086	Completed	PM	Critical	Preventive Maintenance	Wells	Water Distribution			Chris Bristow	03/17/2024	03/18/2024	03/17/2024	0.00	2.00
WO000102	Completed	PM	Critical	Preventive Maintenance	Wells	Water Distribution			Chris Bristow	03/19/2024	03/19/2024	03/19/2024	26.35	1.55
WO000094	Completed	Non-PM	High	Improvements	Mowing	Facilities		Outdoor Venue	Michael Phillips	03/18/2024	03/19/2024	03/19/2024	130.49	3.97
WO000088	Completed	PM	Critical	Preventive Maintenance	Wells	Water Distribution			Chris Bristow	03/18/2024	03/19/2024	03/18/2024	25.50	1.50

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Work Order #	W.O. Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
WO000110	Completed	Non-PM	Low	User Education	Other	Water Distribution			Chris Bristow	03/20/2024	03/20/2024	03/20/2024	236.44	11.00
WO000108	Completed	PM	Critical	Preventive Maintenance	Wells	Water Distribution			Chris Bristow	03/20/2024	03/20/2024	03/20/2024	63.77	3.75
WO000112	Completed	Non-PM	High		Other	Metering			Chris Bristow	03/20/2024	03/20/2024	03/20/2024	5.93	0.24
WO000106	Completed	Non-PM	Medium	Preventive Maintenance	Pothole Repair	Streets, Signs, Sidewalks			Corbin Lemley	03/19/2024	03/20/2024	03/20/2024	149.00	8.76
WO000103	Completed	Non-PM	Medium	Reactive Maintenance	Road Maintenance	Streets, Signs, Sidewalks			Chris Bristow	03/19/2024	03/20/2024	03/20/2024	25.50	3.00
WO000109	Completed	Non-PM	Medium	Reactive Maintenance	Hydrant Maintenance	Water Distribution			Chris Bristow	03/20/2024	03/21/2024	03/21/2024	8.99	0.37
WO000114	Completed	PM	Critical	Preventive Maintenance	Wells	Water Distribution			Chris Bristow	03/21/2024	03/21/2024	03/21/2024	27.89	1.64
WO000113	Completed	Non-PM	Medium	Improve	Event Setup	Parks & Rec			Michael Phillips	03/20/2024	03/21/2024	03/21/2024	33.20	1.73
0000000121	Completed	PM	High	Preventive Maintenance	Lift Station Cleaning	Wastewater		Patterson	Blake Hamner	03/22/2024	03/22/2024	03/22/2024	4.88	0.29
0000000122	Completed	PM	High	Preventive Maintenance	Lift Station Cleaning	Wastewater		Mayo	Blake Hamner	03/22/2024	03/22/2024	03/25/2024	4.76	0.28
WO000093	Completed	Non-PM	Critical	Preventive Maintenance	Maintenance	Water Distribution			Blake Hamner	03/18/2024	03/22/2024	03/21/2024	59.89	2.84
WO000118	Completed	Non-PM	Medium		Connect	Metering			Chris Bristow	03/21/2024	03/22/2024	03/22/2024	3.10	0.18
WO000117	Completed	Non-PM	Medium		Disconnect	Metering			Corey Bostock	03/21/2024	03/22/2024	03/22/2024	7.82	0.42
0000000123	Completed	PM	Critical	Preventive Maintenance	Other	Wastewater		Flume	Corey Bostock	03/22/2024	03/22/2024	03/22/2024	6.35	0.37
WO000126	Completed	Non-PM	High		Disconnect	Metering			Chris Bristow	03/22/2024	03/22/2024	03/22/2024	3.33	0.20
WO000124	Completed	PM	Critical	Preventive Maintenance	Wells	Water Distribution			Chris Bristow	03/22/2024	03/22/2024	03/22/2024	26.15	1.54
WO000127	Completed	Non-PM	High		Connect	Metering			Chris Bristow	03/22/2024	03/22/2024	03/22/2024	8.34	0.49
0000000084	Completed	Non-PM	Critical	Reactive Maintenance	Sewer Blockage City Main	Wastewater			Chris Bristow	03/15/2024	03/22/2024	03/20/2024	94.40	4.76
WO000116	Completed	Non-PM	Critical	Reactive Maintenance	Repairs	Parks & Rec		Bathroom	Michael Phillips	03/21/2024	03/22/2024	03/22/2024	739.39	8.62
WO000128	Completed	PM	Critical	Preventive Maintenance	Wells	Water Distribution			Chris Bristow	03/23/2024	03/23/2024	03/23/2024	42.77	2.52

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Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hours
0000000125	Completed	PM	Low	Preventive Maintenance	Other	Water Distribution		Public Works Office/Yard	Blake Hammer	03/22/2024	03/23/2024	03/27/2024	24.25	1.00
WO000129	Completed	PM	Critical	Preventive Maintenance	Wells	Water Distribution			Chris Bristow	03/24/2024	03/24/2024	03/24/2024	31.32	1.84
WO000091	Completed	Non-PM	High	Reactive Maintenance	Meter Head Replacement	Metering			Chris Bristow	03/18/2024	03/25/2024	03/25/2024	45.73	2.69
WO000104	Completed	Non-PM	Medium	Preventive Maintenance	Mowing	Parks & Rec			Michael Phillips	03/19/2024	03/25/2024	03/22/2024	125.48	4.07
WO000133	Completed	Non-PM	Medium	Reactive Maintenance	St. Signage Replacement	Streets, Signs, Sidewalks			Chris Bristow	03/25/2024	03/25/2024	03/25/2024	38.63	1.56
WO000134	Completed	Non-PM	High	Reactive Maintenance	Meter Read	Metering			Chris Bristow	03/25/2024	03/25/2024	03/25/2024	1.63	0.10
WO000132	Completed	PM	Critical	Preventive Maintenance	Wells	Water Distribution			Chris Bristow	03/25/2024	03/25/2024	03/25/2024	60.70	3.57
0000000142	Completed	Non-PM	High	Preventive Maintenance	Sewer Cleanout	Wastewater			Chris Bristow	03/26/2024	03/26/2024	03/26/2024	48.87	2.37
WO000137	Completed	PM	Critical	Preventive Maintenance	Wells	Water Distribution			Chris Bristow	03/26/2024	03/26/2024	03/26/2024	25.41	1.49
WO000136	Completed	Non-PM	Medium	Preventive Maintenance	Connect	Metering			Chris Bristow	03/25/2024	03/27/2024	03/26/2024	13.48	0.79
WO000146	Completed	PM	Critical	Preventive Maintenance	Wells	Water Distribution			Chris Bristow	03/27/2024	03/27/2024	03/27/2024	71.26	4.19
WO000149	Completed	Non-PM	Medium	Preventive Maintenance	Flow & Pressure Check	Water Distribution			Chris Bristow	03/27/2024	03/27/2024	03/27/2024	72.23	3.72
WO000130	Completed	Non-PM	Medium	User Education	Officer/Reporting/Meeting	Water Distribution			Chris Bristow	03/24/2024	03/28/2024	04/01/2024	164.68	6.00
0000000153	Completed	PM	High	Preventive Maintenance	Lift Station Cleaning	Wastewater		Patterson	Blake Hammer	03/28/2024	03/28/2024	03/28/2024	5.23	0.31
0000000154	Completed	PM	High	Preventive Maintenance	Lift Station Cleaning	Wastewater		Mayo	Blake Hammer	03/28/2024	03/28/2024	03/28/2024	6.08	0.36
WO000144	Completed	Non-PM	Medium	Preventive Maintenance	Connect	Metering			Chris Bristow	03/26/2024	03/28/2024	03/28/2024	12.13	0.50
WO000155	Completed	Non-PM	High	Preventive Maintenance	Connect	Metering			Chris Bristow	03/28/2024	03/28/2024	03/28/2024	5.29	0.31
WO000152	Completed	PM	Critical	Preventive Maintenance	Wells	Water Distribution			Chris Bristow	03/28/2024	03/28/2024	03/28/2024	30.76	1.81
WO000156	Completed	Non-PM	High	Preventive Maintenance	Connect	Metering			Chris Bristow	03/28/2024	03/28/2024	03/28/2024	2.68	0.16

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Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour (\$)
0000000158	Completed	PM	High	Preventive Maintenance	Lift Station Cleaning	Wastewater		Patterson	Blake Hamner	03/29/2024	03/29/2024	04/01/2024	17.00	1.00
0000000159	Completed	PM	High	Preventive Maintenance	Lift Station Cleaning	Wastewater		Mayo	Blake Hamner	03/29/2024	03/29/2024	04/01/2024	17.00	1.00
0000000160	Completed	PM	Critical	Preventive Maintenance		Wastewater	Flume	Flume	Corey Bostock	03/29/2024	03/29/2024		116.50	6.00
WO000161	Completed	PM	Critical	Preventive Maintenance		Water Distribution			Chris Bristow	03/29/2024	03/29/2024	04/01/2024	68.00	4.00
WO000098	Completed	Non-PM	Medium	Improvements	Electrical	Fleet			Blake Hamner	03/18/2024	03/29/2024	03/22/2024	100.88	4.00
WO000163	Completed	PM	Critical	Preventive Maintenance		Water Distribution			Chris Bristow	03/30/2024	03/30/2024	04/01/2024	68.00	4.00
0000000162	Completed	PM	Low	Preventive Maintenance	Other	Water Distribution		Public Works Office Yard	Blake Hamner	03/29/2024	03/30/2024	03/28/2024	49.47	2.00
WO000164	Completed	PM	Critical	Preventive Maintenance		Water Distribution			Chris Bristow	03/31/2024	03/31/2024	04/01/2024	68.00	4.00
WO000058	Completed	Non-PM	Medium	Preventive Maintenance	St. Signage Install	Streets, Signs, Sidewalks			Chris Bristow	03/07/2024	03/31/2024	03/25/2024	61.67	2.52
WO000120	Completed	Non-PM	Medium	Improvements	General Maintenance	Facilities		Parking Lot	Chris Bristow	03/22/2024	04/01/2024	04/02/2024	68.32	3.36
WO000079	Completed	Non-PM	Medium	Connect		Metering			Chris Bristow	03/14/2024	04/01/2024	04/01/2024	2.74	0.16
WO000099	Completed	Non-PM	Medium	Disconnect		Metering			Chris Bristow	03/18/2024	04/01/2024	04/01/2024	3.81	0.22
WO000100	Completed	Non-PM	Medium	Disconnect		Metering			Chris Bristow	03/18/2024	04/01/2024	04/01/2024	9.34	0.55
WO000039	Completed	PM	Medium	Maintenance	Water Distribution		Well 2 Analyzer	Well #2	Blake Hamner	03/02/2024	04/01/2024	04/11/2024	25.22	1.00
WO000157	Completed	Non-PM	Medium	Connect		Metering			Chris Bristow	03/28/2024	04/03/2024	04/01/2024	5.65	0.33
WO000141	Completed	Non-PM	Medium	Disconnect		Metering			Michael Phillips	03/26/2024	04/03/2024	04/01/2024	2.89	0.17
WO000008	New Work Order	PM				Water Distribution	Well 2 Solenoid	Well #2	Blake Hamner	03/01/2024	04/12/2024		0.00	0.00
WO000031	New Work Order	PM				Water Distribution	Well 2 Scale 1	Well #2	Blake Hamner	03/01/2024	04/12/2024		0.00	0.00
WO000032	New Work Order	PM				Water Distribution	Well 2 Scale 2	Well #2	Blake Hamner	03/01/2024	04/12/2024		0.00	0.00
WO000036	New Work Order	PM				Water Distribution	Well 2 Scale 2	Well #4	Blake Hamner	03/01/2024	04/12/2024		0.00	0.00

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Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour (\$)
WO000043	Completed	PM			Maintenance	Water Distribution	Well 2 NH3 Analyzer	Well #2	Blake Hamner	03/02/2024	04/12/2024	04/12/2024	25.22	1.00
WO000138	New Work Order	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Blake Hamner	03/26/2024	04/15/2024		0.00	0.00
WO000145	Completed	Non-PM	Medium	Improvements	Sewer Repair	Wastewater			Chris Bristow	03/26/2024	04/15/2024	03/31/2024	135.05	5.46
0000000048	New Work Order	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Corbin Lemley	03/06/2024	04/30/2024		0.00	0.00
WO000049	New Work Order	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Blake Hamner	03/06/2024	04/30/2024		0.00	0.00
WO000050	New Work Order	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Chris Bristow	03/06/2024	04/30/2024		0.00	0.00
WO000052	On Hold	Non-PM	High	Reactive Maintenance	Lighting	Parks & Rec			Chris Bristow	03/07/2024	04/30/2024		313.18	14.50
WO000055	New Work Order	Non-PM	High	Reactive Maintenance	Water Leak	Water Distribution			Chris Bristow	03/07/2024	04/30/2024		0.00	0.00
WO000059	New Work Order	Non-PM	Medium	Reactive Maintenance	Meter Leak	Metering			Chris Bristow	03/07/2024	04/30/2024		0.00	0.00
WO000105	New Work Order	Non-PM	Medium	Reactive Maintenance	Ditch	Streets, Sidewalks			Chris Bristow	03/19/2024	04/30/2024		0.00	0.00
WO000131	New Work Order	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Michael Phillips	03/24/2024	04/30/2024		0.00	0.00
WO000053	On Hold	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Chris Bristow	10/19/2023	04/30/2024		0.00	0.00
WO000056	New Work Order	Non-PM	Low	Reactive Maintenance	Replace Meter	Metering			Chris Bristow	03/07/2024	04/30/2024		0.00	0.00
WO000057	New Work Order	Non-PM	Medium	Preventive Maintenance	Water Quality Complaint	Water Distribution			Chris Bristow	03/07/2024	04/30/2024		0.00	0.00
WO000073	On Hold	Non-PM	Medium	Reactive Maintenance	Water Leak	Water Distribution			Chris Bristow	03/13/2024	04/30/2024		0.00	0.00
WO000009	New Work Order	PM				Water Distribution	Well 3 CL2 solenoid	Well #3	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000010	New Work Order	PM				Water Distribution	Well 4 CL2 solenoid	Well #4	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000011	New Work Order	PM				Water Distribution	GTUA Entry solenoid	GTUA Entry Point	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000012	New Work Order	PM				Water Distribution	Electrical Panel	Well #2	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00

# Summary

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Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(\$)
WO000013	New Work Order	PM				Water Distribution	Electrical Panel	Well #3	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000014	New Work Order	PM				Water Distribution	Electrical Panel	Well #4	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000015	New Work Order	PM				Water Distribution	Electrical Panel	GTUA Entry Point	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
0000000016	New Work Order	PM				Wastewater	Electrical Panel	Mayo	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
0000000017	New Work Order	PM				Wastewater	Electrical Panel	Patterson	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000018	New Work Order	PM				Water Distribution	GST tank mixer	Well #2	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000019	New Work Order	PM				Water Distribution	NH3 Scales	Well #2	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000020	New Work Order	PM				Water Distribution	NH3 scales	GTUA Entry Point	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000021	Completed	PM			Maintenance	Water Distribution	Scada	Well #2	Blake Hamner	03/01/2024	05/01/2024	04/12/2024	25.22	1.00
WO000022	New Work Order	PM				Water Distribution	Scada	Well #3	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000023	New Work Order	PM				Water Distribution	Scada	Well #4	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000024	Completed	PM			Maintenance	Water Distribution	Scada Battery Backup	Well #2	Blake Hamner	03/01/2024	05/01/2024	04/12/2024	25.22	1.00
WO000025	New Work Order	PM				Water Distribution	Scada Battery Backup	Well #3	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000026	New Work Order	PM				Water Distribution	Scada Battery Backup	Well #4	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000027	New Work Order	PM				Water Distribution	Scada Battery Backup	GTUA Entry Point	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
0000000028	New Work Order	PM				Wastewater	Scada battery backup	Mayo	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000029	New Work Order	PM				Water Distribution	Scada	GTUA Entry Point	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
0000000030	New Work Order	PM				Wastewater	Scada	Mayo	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000033	New Work Order	PM				Water Distribution	Scada	Well #3	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000034	New Work Order	PM				Water Distribution	Well 3 CL2 Scale 2	Well #3	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00
WO000035	New Work Order	PM				Water Distribution	Well 4 CL2 Scale 1	Well #4	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00

# Summary

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Work Order#	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(\$)		
WO000037	New Work Order	PM				Water Distribution	GTUA CL2 Scale 1	GTUA Entry Point	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00		
WO000038	New Work Order	PM				Water Distribution	GTUA CL2 Scale 2	GTUA Entry Point	Blake Hamner	03/01/2024	05/01/2024		0.00	0.00		
WO000040	New Work Order	PM				Water Distribution	Well 3 Cl2 Analyzer	Well #3	Blake Hamner	03/02/2024	05/01/2024		0.00	0.00		
WO000041	New Work Order	PM				Water Distribution	Well 4 Cl2 Analyzer	Well #4	Blake Hamner	03/02/2024	05/01/2024		0.00	0.00		
WO000042	New Work Order	PM				Water Distribution	GTUA Cl2 Analyzer	GTUA Entry Point	Blake Hamner	03/02/2024	05/01/2024		0.00	0.00		
WO000044	New Work Order	PM		Preventive Maintenance		Water Distribution	GTUA Nh3 Analyzer	GTUA Entry Point	Blake Hamner	03/02/2024	05/01/2024		0.00	0.00		
WO000045	New Work Order	PM		Preventive Maintenance		Water Distribution	NH3 heater	GTUA Entry Point	Blake Hamner	03/02/2024	05/01/2024		0.00	0.00		
WO000047	On Hold	Non-PM	Medium	Reactive Maintenance	Pothole Repair	Streets, Signs, Sidewalks			Chris Bristow	02/07/2024	07/31/2024		0.00	0.00		
WO000054	On Hold	Non-PM	Low	Reactive Maintenance	Replace Meter Box/Lid	Metering			Michael Phillips	03/07/2024	07/31/2024		25.50	1.50		
<b>Records Selected: 148</b>													<b>Total Cost \$</b>	<b>6955.60</b>	<b>Total Hrs</b>	<b>351.46</b>

Report Parameters

Filter:

Search:

Advanced Filters: [ Assigned ] Between '03/01/2024' And '03/31/2024'

Tags:



### City Admin/Economic Development Report for April 16, 2024– Monte Walker

- Continued progress with developments including Noble Ridge, Ponderosa Point, Connections Park as well as early negotiations with other possible residential developments.
- Our new hires are working out great and I want to thank Tammy Grisolia for her willingness to go above and beyond to help train our new court clerk. Permit training is on the horizon.
- Our ARPA funds will be mostly used up by the end of the year. We are expending the remaining funds on providing a full connection for surface water to run both sides of US 75.
- Well 2 is back online after repairs and after the chlorine burn. Residents should notice a water quality on the east side of US 75 that is more traditional with the city.,
- Traveled to San Antonio to represent the Texoma Council of Governments for the Texas Department of Agriculture Texas Community Development Block Grant qualifications review board. We kept the same requirements for cities and lowered the matching funds for counties.
- The HCFDC has donated \$500 to the Howe Community Library for their Summer Splash event.
- On Friday, we started training for the new software “Accufund” for the city secretary and on the utility side. The software was already in use for court.
- Had a meeting with TxDOT about the 902 east/west project. I came out of the meeting feeling positive that this can happen.
- The city’s sales tax receipts for this month was \$47,494.99. Of that amount, \$11,873.75 belongs to the Howe Community Facilities Development Corporation. The city’s portion for the fiscal year is \$274,511.49 and the HCFDC’s total is \$91,503.83 (25% split).
- At the end of March, the HCFDC has \$238,490.31 as a bank balance and a CD investment balance of \$53,044.67.
- Summit Gardens bookings are numerous especially this time of year.
- The operating account (Collins Memorial Fund) has a balance of \$15,102.76
- The Chamber of Commerce’s next events are a May 1 Howe Hump Day, May 3 Howe Hall of Honor, May 4 Founders Day Festival.
- The HCFDC will award its first \$1,000 matching façade grant as TLD Design Consulting is upgrading their awning and entrance.



## **Utility Billing**

### **Current Bill – April 10, 2024, Utility Bill #6944**

The total amount billed for the current Utility Billing: **\$200,131.57**

The number of eBills sent: 566

The number of paper bills mailed: 783

Total Number of Accounts in Billing: 1,231

### **March 2024**

Recorded Connects for the month of March: 18

Recorded Disconnects for the month of March: 15

Total Active Hydrant Meter Accounts: 4

Total Disconnected Hydrant Meters: 0

### **Last Month's Utility Bill Report – March 2024**

The total amount billed for March Utility Billing: \$197,354,78

March 10, 2023, Utility Bill #6909

The number of eBills sent: 562

The number of paper bills mailed: 799

Total Number of Accounts in Billing: 1,245

# DISTRIBUTION SUMMARY

JUDGE BRITTON BROOKS

03/01/2024 TO 03/31/2024

TYPE: ALL

PAY TYPES: CKOD

CODE	FEE DESCRIPTION	GL ACCT	COLL	REVS	LIABAL	09-01-1991 THRU	01-01-2004 THRU	01-01-2020 THRU
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12-31-2003      12-31-2019      FORWARD

40								
800	FINE	40-800	\$ 4700.95		\$ 4700.95		\$ 1983.40	\$ 2717.55
	TOTAL DEPT	800			\$4,700.95		\$1,983.40	\$2,717.55
805	AF	40-805	\$ 116.21		\$ 116.21		\$ 60.61	\$ 55.60
	ARREST FEE POLICE DEPARTMENT \$5.00							
	CCC	40-805	\$ 444.85		\$ 444.85		\$ 444.85	
	STATE CONSOLIDATED COURT COSTS \$40							
	CS	40-805	\$ 50.00		\$ 50.00		\$ 25.00	\$ 25.00
	CHILD SAFETY FUND-SZ \$25.00							
	DEF	40-805	\$ 93.12		\$ 93.12			\$ 93.12
	DEFERRAL							
	FTA#	40-805	\$ 271.00		\$ 271.00		\$ 271.00	
	VIOLATE PROMISE TO APPEAR \$271.00							
	IDF	40-805	\$ 20.00		\$ 20.00		\$ 20.00	
	INDIGENT FEE \$2.00							
	JRF	40-805	\$ 44.48		\$ 44.48		\$ 44.48	
	JURY REIMBURSEMENT FEE \$4.00							
	JSE	40-805	\$ 66.73		\$ 66.73		\$ 66.73	
	JUDICIAL SUPPORT FEE \$6.00							
	LTPDF	40-805	\$ 91.22		\$ 91.22		\$ 5.00	\$ 86.22
	LOCAL TRUANCY PREV & DIVERSION \$5							
	MAJF	40-805	\$ 1.82		\$ 1.82		\$ 0.10	\$ 1.72
	MUNICIPAL JURY FUND \$ .10							
	MVF	40-805	\$ 0.61		\$ 0.61		\$ 0.61	
	MOVING VIOLATIONS FEE \$ .10							
	NEWCC	40-805	\$ 21.80		\$ 21.80		\$ 21.80	
	NEWCC							
	OMNC	40-805	\$ 82.61		\$ 82.61		\$ 44.48	\$ 38.13
	OMNI - LOCAL \$4.00							
	OMNO	40-805	\$ 123.96		\$ 123.96		\$ 66.75	\$ 57.21
	OMNI - OMNIBASE \$6.00							
	OMNS	40-805	\$ 222.43		\$ 222.43		\$ 222.43	
	OMNI - STATE \$20.00							
	SCCC	40-805	\$ 1131.17		\$ 1131.17		\$ 62.00	\$ 1069.17
	STATE CONSOLIDATED COURT COST \$62							
	STF	40-805	\$ 153.64		\$ 153.64		\$ 153.64	
	STATE TRAFFIC FEE \$30							
	STF19	40-805	\$ 506.19		\$ 506.19		\$ 100.00	\$ 406.19
	STATE TRAFFIC FINE 2019 \$50							
	TFC	40-805	\$ 42.73		\$ 42.73		\$ 18.36	\$ 24.37
	LOCAL TRAFFIC \$3.00							
	TP20	40-805	\$ 30.00		\$ 30.00			\$ 30.00
	TIME PAYMENT FEE \$15.00 2020							
	TPDF	40-805	\$ 20.00		\$ 20.00		\$ 20.00	
	TPDF \$2.00							
	TOTAL DEPT	805			\$3,534.57		\$1,647.84	\$1,886.73
811	TECH	40-811	\$ 117.47		\$ 117.47		\$ 48.48	\$ 68.99
	TECHNOLOGY FEE \$4.00							
	TOTAL DEPT	811			\$117.47		\$48.48	\$68.99
812	MCBSF	40-812	\$ 122.76		\$ 122.76		\$ 38.26	\$ 84.50
	MUN. COURT BUILDING SECURITY \$4.90							
	TOTAL DEPT	812			\$122.76		\$38.26	\$84.50
813	WAR	40-813	\$ 156.07		\$ 156.07		\$ 156.07	
	WARRANT \$50.00							
	TOTAL DEPT	813			\$156.07		\$156.07	

# DISTRIBUTION SUMMARY

JUDGE BRITTON BROOKS

03/01/2024 TO 03/31/2024

TYPE: ALL

PAY TYPES: CKOD

CODE	FEE DESCRIPTION	GL ACCT	COLL	REVS	LIABAL	09-01-1991 THRU	01-01-2004 THRU	01-01-2020 THRU
TOTAL FUND		40			\$8,631.82			\$4,757.77
PC30								
PC30	PRIVATE COLLECTIONS	PC30			\$2,341.13		\$1,162.22	\$1,178.91
TOTAL DEPT					\$2,341.13		\$1,162.22	\$1,178.91
TOTAL FUND		LASTSECTION			\$2,341.13		\$1,162.22	\$1,178.91

TOTALS \$10,972.95  
 Less Money without a GL Account Number \$0.00  
 Total Money with a GL Account Number \$10,972.95

\$5,036.27  
 Net to OBA  
 \$5,936.68  
 Side

5036.27  
 791.60  
 -----  
 4244.67