



*City of Howe, Texas*

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**AGENDA  
SPECIAL CITY COUNCIL MEETING**

**November 14, 2023  
6:30 pm**

**Summit Gardens – City Council Chambers  
100 E. O’Connell Street, Howe, Texas 75459**

*Citizens may appear before the City Council to address items not listed on the agenda, in accordance with procedural rules as determined by the meeting Chair and by submitting a “Public Comment Form” to the mayor no later than the conclusion of Agenda Item (Call to Order).*

**CALL MEETING TO ORDER**

**INVOCATION**

**PLEDGE TO FLAGS**

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.”

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

**CITIZEN COMMENTS:** *The City Council invites citizens to speak to the Council on topics not already scheduled for public hearing or on the agenda. Citizens may address the Council for a maximum of two minutes. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statement of specific factual information in response to a citizen’s inquiry or to recite existing policy in response to the inquiry.*

**CONSENT ITEMS:** These items consist of non-controversial, or “housekeeping” items required by law. Items may be considered individual by any Council member making such request prior to a motion and vote on the Consent Items:

- 1. Discuss, consider, and approve consent items which are marked by an \*.
  - \*Approve Minutes of **Regular Council Meeting October 17, 2023.**
  - \*Approve the bills being paid for the month.
  - \*Grayson County Library Services Contract

**ANNOUNCEMENTS / UPDATES**

- 1. The REGULAR City Council meeting on November 21, 2023, at 6:00 p.m. will be canceled because of the Thanksgiving holiday.
- 2. Meet Santa at the Howe Community Library is Saturday, December 2, 2023, at 10 am.
- 3. The first Wednesday of each month is the Howe Hump Day Breakfast from 8 - 9 am. Howe Hump Day Breakfast is an opportunity for business members to network. The next breakfast will be held Wednesday, December 6, 2023.
- 4. The Howe Silver & Gold themed Christmas Parade is on Saturday, December 9, 2023, beginning at 4:30 pm. Businesses and organizations are encouraged to participate by entering a float. Please contact the Howe Area Chamber of Commerce for more information.
- 5. The City of Howe will hold their employee Christmas Party Thursday, December 14, 2023.

**ACTION ITEMS:**

1. Discuss, consider, and act upon the zone change request by property owner Frederick Price of 302 W. Duke Street, Howe, TX 75450 to change property zoning from SF-2 to TF (Two Family) and adoption of Ordinance No. 810 affirming same. Property also identified as: GCAD Property ID # 152612, PRICE FREDERICK ETUX JESSICA BURNS, Approx. Legal Acreage: 0.9504.

**ORDINANCE NO. 810**  
**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HOWE, TEXAS, AMENDING HOWE'S ZONING ORDINANCE, AS AMENDED, TO REZONE A TRACT OF LAND, CONSISTING OF 0.9504± ACRES OF LAND LOCATED IN THE J HANING SURVEY, ABSTRACT NO. 544, GRAYSON COUNTY, TEXAS, IN THE CITY OF HOWE, GRAYSON COUNTY, TEXAS, HERETOFORE ZONED SF-2; PROVIDING THAT THE TRACT IS HEREBY REZONED AS TF (TWO FAMILY); DESCRIBING THE TRACT TO BE REZONED; PROVIDING A SAVINGS AND REPEALING CLAUSE, SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF**

**Public Hearing for Requested Zone Change and Ordinance No. 810**

2. Discuss, consider, and act upon moving \$50,000 from the General Operations Reserve to the Pool Fund. The General Operations Reserve has a current balance of \$109,696.85.

**ORDINANCE NO. 809**

**AN ORDINANCE OF THE CITY OF HOWE, TEXAS, AMENDING ORDINANCE No. 806; THE ORIGINAL BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, FOR THE CITY OF HOWE, TEXAS, FUNDING ACCOUNTS IN BUDGET DUE TO UNFORESEEN SITUATIONS; CONTAINING FINDINGS; PROVIDING FOR SAVINGS AND SEVERABILITY.**

**Public Hearing for Ordinance No. 809**

3. Discuss, consider, and act upon approving the Street Closure for the Christmas Parade, December 9, 2023, from 4:00 PM to 5 PM. This affects 300-400 block of Beatrice Street, 300 block of Roberts Street, 100 block of E. Duke Street, 100-400 block of S. Denny Street, 100 block of Davis Street, 100 block of S. Hughes Street 100-300 block of E. Haning Street, and 100-200 block of King Street.
4. Noble Ridge presentation for the proposed Road Rehab Program for Smith Road and Young Street.
5. Discuss, consider, and act upon approving the preliminary parkland plat for Connections Park.
6. Discuss and consider repair and road closure issues and options for Bethel Road.
7. Discuss, consider, and act upon Grayson Central Appraisal District's Resolution No. 2023-02 for Grayson Central Appraisal District to construct or renovate a building or other improvements as necessary to establish and operate the appraisal office.
8. Discuss, consider, and act upon entering an interlocal agreement with Grayson County for three separate street repairs. \$10,626 for the stretch of Young Street between Highway 5 and Hughes; \$36,865.40 for the stretch of Duke Street from South Collins Freeway to Highway 5; and \$42,024.40 for the stretch of Quinlan Street from East Young Street to East Davis Street. The total for all three projects equals \$89,515.80.
9. Departmental Reports:
  - i. Police Department
  - ii. Fire Department
  - iii. Code Enforcement
  - iv. Public Works
  - v. Economic Development

- vi. Municipal Court
- vii. Administration
- viii. Utility Department

**EXECUTIVE SESSION:**

The City Council will convene in closed session pursuant to the provisions of the Open Meeting Act, Chapter 551, Texas Government Code. Executive Session as authorized by Texas Government Code Sec. 551.071, Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter (Open Meetings Act); Texas Government Code Section 551.072-Deliberation regarding real property; Texas Government Code, Section 551.074 – Personnel Matters.

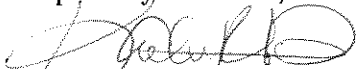
- Howe Commercial LTD Development Agreement/Amendment
- Petition for Release (ETJ)
- Saddleback (Connections Park)
- Real Estate Matters
- Roadway Procedures.
- Interviews and procedures for City Administrator Position
- Interviews and procedures for City Fire Chief Position
- Personnel
  - i. City Secretary
  - ii. Police Department

**END EXECUTIVE SESSION AND RETURN TO OPEN SESSION**

10. Discuss, consider, and act upon any items listed under closed or executive session, if needed.
11. Discuss, consider, and act upon Grayson County 147, LTD petition for release (ETJ).
12. Discuss, consider, and act upon hiring a fulltime City Administrator.
13. Discuss, consider, and act upon hiring a fulltime Fire Chief with the start date of January 1, 2024.

**ADJOURNMENT:**

Respectfully submitted,



**Karla McDonald, Mayor**  
City of Howe

I the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Howe, is a true and correct copy of said Notice: and that I posted a true and correct copy of said notice on a bulletin board, located at a place convenient and readily accessible to the general public at all times at **HOWE CITY HALL** located at **116 EAST HANING STREET Howe, Texas** a place convenient to the public, and said Notice was posted no later than the 10<sup>th</sup> day of November, 2023 at 5:30 P.M. and remained so posted for at least 72 hours preceding the scheduled time of said meeting.

**Dated this 9<sup>th</sup> day of November 2023**

City Secretary Regina Harris \_\_\_\_\_