



116 E. Haning St.
Howe, Texas 75459
Phone-903-532-5571

City File No.: _____

Annexation Application

Applicant: _____ Date: _____

Phone: _____ E-mail: _____

Area: _____ Number of Tracts: _____

Abstract(s) Name & Number: _____

(To be completed by City of Howe)

- Complete Application
- Annexation Petition
- Fees (\$150.00) - Check made payable to "City of Howe"

(a) In order for the City to consider annexation of property into the City, a petition must be presented to the City Secretary by either a majority of the inhabitants of the land to be annexed or by the owner or owners of the property to be annexed as follows:

- (1) Inhabitants Petition – The majority of the inhabitants of the area to be annexed who are qualified to vote must present a petition for annexation with an attached affidavit of any three (3) of the inhabitants certifying to the vote. The petition must contain a description of the land to be annexed; or
- (2) Owners Petition – The owner or owners of land desiring to be annexed must present a petition requesting annexation. The petition must contain an acknowledged description of the land to be annexed. The land to be annexed by owners petition must contain less than three (3) qualified voters.

(b) Description of Land to be Annexed – The description of land shall include a legal description and property exhibit prepared and sealed by a land surveyor registered in the State of Texas. The legal description and property exhibit shall include the following information:

- (1) Exhibit A (max size 8 ½ x 11 inches)–
 - a. A metes and bounds description of the boundary and exact acreage.
 - b. Bearings and distances to a known point on or within the Howe City Limits.
 - c. An accurate location of the property in reference to the deed records of the county, which shall include the volume and page of the deed of the property to be annexed.
- (2) Exhibit B - An exhibit depicting the information in Exhibit A (max size 11 x 17 inches).

(c) Exhibit C – Service Plan for area proposed to be annexed signed and notarized by owner.