



VARIANCE REQUEST TO THE BOARD OF ADJUSTMENTS CITY OF HOWE

Revision Date: 12/2020

Ordinance for Which Variance is Requested (check the appropriate item(s))

- Master Zoning Ordinance or Supplemental Ordinance(s)
- Subdivision Ordinance or Supplemental Ordinance(s)
- Master Building Code or Supplemental Ordinance(s)
- Sign Ordinance or Supplemental Ordinance(s)

General Description of Request (complete the following)

Ordinance / Section for Which Variance is Requested _____

Proposed Variance _____

Subject Property Information (complete the following)

General Location (street frontage and distance to cross street) _____

Gross Area of Parcel (to the nearest tenth of acre) _____

Please Provide Reason for Variance Request. Explain hardship, other than financial, if any, created by existing ordinance(s).

Items Required with Submittal (Check the appropriate item(s) to indicate submittal with petition)

- Completed Application Form (1 Completed original)
- Petition Fee (Board of Adjustment Appeal)
- Building Permit Denial Letter (if applicable)
- Applicant's Statement (Completely describe the variance you are requesting and give the reason for the hardship and justification for the variance.)
- Reproducible plans to support eh application
- Proposed Development Stipulations

Fee Amount - \$75.00 plus POSTAGE

\$ _____

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CITY OF HOWE

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Owner and Authorization

Name (signature required below) _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Owner, Check ONE Of the following:

- I will represent the application myself; OR
- I hereby designate _____ (name of project representative) to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.

I hereby certify that I am the owner of the property and further certify that the information provided on this development application is true and correct.

Owner's Signature _____ Date _____

Project Representative (complete if designated by owner)

- Purchaser
- Tenant
- Preparer of Application
- OTHER _____

Name _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____