



COURT APPEARANCE INFORMATION

The Court appearance address is: 700 W. Haning, Howe, TX 754459

DRESS CODE

Caps, hats, or any other head covering may not be worn in the court room. Shorts, tank tops, halter tops, strapless tops, and like garments may not be worn in the court room. Appropriate underclothing must be worn. Open-toed shoes including flip-flops should not be worn. If you enter the court room in clothing that is inappropriate, you may be dismissed without acknowledgement of your appearance. If this occurs, you may be charged with "Failure to Appear".

METAL DETECTOR

When you arrive at Court, you must pass the metal detector screening. All bags including purses, back packs, brief cases, etc. carried into the court room will be subject to search. You are encouraged to lock these items in your vehicle.

AUDIBLE DEVICES

All audible devices such as cell phones and pagers must be left in your vehicle and will not be permitted into the court room. If an audible device is found during the court proceeding, the Judge may find you in contempt of court and fine you up to \$100.00 payable immediately. You may also be dismissed without acknowledgement of your appearance. If this occurs, you may be charged with "Failure to Appear".

DECORUM

When you arrive, the court bailiff will take your name. You should be seated and remain seated until your case is called. Cases will be heard by the Court in the order of arrival.

When you are called to appear before the Judge, you should approach the bench alone unless you have an attorney present or you are a minor appearing with a parent or legal guardian. When you reach the podium, you should stand upright with your hands either beside your sides or placed on each side of the podium.

You should address the Judge as "Your Honor" or "Sir" and remain respectful and polite during the entire proceeding. Once disposition of your case is made, you may leave the building.